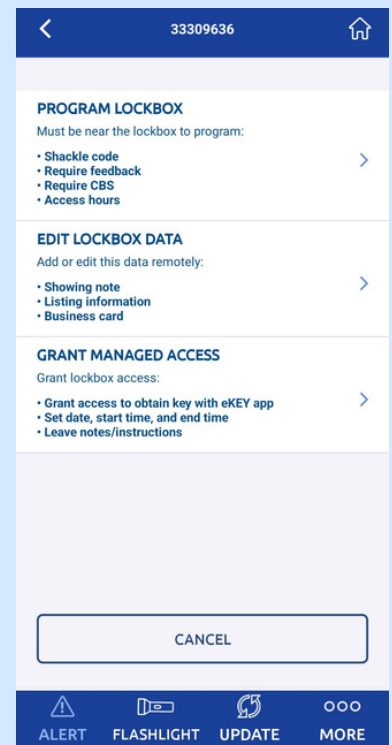


# Supra Managed Access Service

## Single Access

Supra's single access key, provides convenient and secure access for individuals who require limited one-off or occasional entry to properties and are not a current member of GHAR.

Authorization is granted by the listing agent via the eKey app for one-time lockbox access during a designated time window. Supra's single access key is designed for use only by infrequent users who need one-time access to a listing on a pay-per-use basis. The buyers agent will pay a \$4 per lockbox fee for single access permissions.



### Simple, streamlined access for work teams

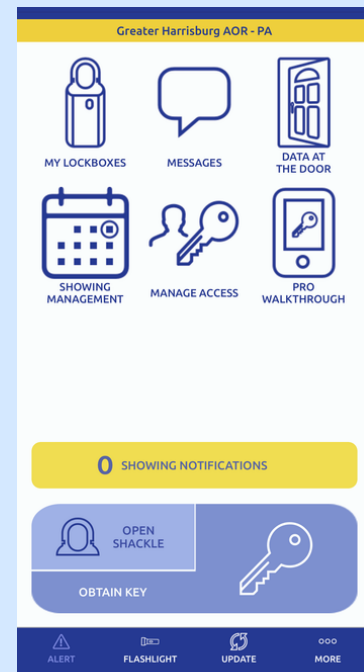
- Secure limited access for other REALTORS® who are not members of GHAR
- Non-transferrable access credential delivered to user's smartphone
- One- button Supra eKey app provides easy access to obtain keys from Supra iBox BT LE and BT lockboxes

### Homeowner peace of mind

- System records and tracks who accessed the property, what time property was accessed, and for how long
- Access limited to a specific time, within a window of 30 minutes to 72 hours
- Homeowners can receive notifications of access if enabled by listing agent

## Easy control for listing agents

- Easy for agents using the eKey app to set up limited access for users, enabling easy coordination to prepare properties for sale
- Customized access window eliminates need to coordinate meeting times at a property. Access can be scheduled up to 30 days in advance
- Works with latest eKey app and iBox BT LE
- Easy to view and modify managed access through the eKey app, including recent invites granted, pending and cancelled
- Ability to see access-granted history and generate an access report based on users or lockboxes



## Getting started/ what you need to know

### Listing agent:

- Download or update the latest eKey app and accept the end-user license agreement (EULA)
- Use the eKey app's "My Lockboxes" feature to select a specific lockbox for access
  - Select "Grant Managed Access" in the app, then enter the user's cell number
  - Assign access hours, add special instructions, and property notes
  - \*\*Property notes must be added during this step. You will not be able to go back and add notes.

### Single-access user:

- Connect with the listing agent to obtain single access to lockbox assigned to property
- Open text message from Supra with invitation to set up access
- Download the eKey app and register with your information (new users), then complete the authorization and pay a \$4 per box fee.
- Open the eKey app to view access date, time window, and any relevant property notes
- Click "Obtain Key" in the eKey app, enter your 4-digit PIN and open the lockbox